



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

**REORGANIZATION AGENDA
DOVER TOWN HALL
37 N. SUSSEX ST., DOVER, NJ 07801
JANUARY 1, 2020 12:00 P.M.**

I) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Star Ledger on December 24, 2019 and the Daily Record on December 26, 2019 and published in the Ledger and Record on December 30, 2019. Notice was also posted on the Bulletin Board in Town Hall.”

II) FLAG SALUTE – Mayor Carolyn Blackman to lead those in attendee in the Pledge of Allegiance to the Flag

III) ROLL CALL – Mayor Blackman to read and conduct Roll Call:

- Alderman Tapia
- Alderman Ballesteros
- Alderwoman Rugg
- Alderwoman Cruz
- Alderman Valencia
- Alderman Quinones
- Alderwoman Wittner

IV) VACANCY TO FILL THIRD WARD ALDERMAN SEAT – Mayor Blackman to explain process.

Names of the Nominees Submitted by the Dover Democratic Committee

1. Edward Correa
2. Estella Roibal
3. Angel Cordero

Mayor Blackman to Conduct Roll on Nomination

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					

Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

OATH OF OFFICE – Mayor Blackman to announce:

“At this time Alice Plastoris, Esq. will come forward to administer the oath of office to the Aldermember Designee.”

ROLL CALL – Mayor Blackman to read Roll Call for full Board of Alderman:

Aldermember _____

Alderman Tapia

Alderman Ballesteros

Alderwoman Rugg

Alderwoman Cruz

Alderman Valencia

Alderman Quinones

Alderwoman Wittner

V) RESOLUTIONS:

APPOINTING ACTING CLERK – Appointment of John P. Schmidt as Acting Municipal Clerk

Res. 1-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

The Acting Clerk will be sworn in.

APPOINTING DEPUTY TOWN ADMINISTRATOR – Appointment of Carlos Sanchez as Deputy Town Administrator

Res. 2-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					

Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

REJECTING ALL RFQ SUBMISSIONS FOR PROFESSIONAL SERVICES AND DIRECTING THAT THE RFQ'S TO BE RE-ADVERTISED FOR THE PROFESSIONALS

Res. 3-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

RESOLUTIONS (CONSENT AGENDA RESOLUTIONS):

1. Res. 4-2020 – Appointment of Interim Town Attorney with a temporary contract not to exceed \$17,500.00 – Timothy P. Downs, Esq. of the Law Offices of Timothy P. Downs, Esq.
2. Res. 5-2020 – Appointment of Labor Attorney(s) Jardin, Meizner & Susser, P.C. and Rainone, Coughlin, LLC with a temporary contract not to exceed \$17,500.00 to each firm.
3. Res. 6-2020 – Appointment of Conflicts Counsel John O’Reilly. Esq. of McElroy, Deutsch, Mulvaney & Carpenter, LLP with a temporary contract not to exceed \$17,500.00
4. Res. 7-2020 – Appointment of Redevelopment Attorney DeCotiis, Fitzpatrick, Cole & Giblin, LLP with a temporary contract not to exceed \$17,500.00
5. Res. 8-2020 – Appointment of Bond Counsel – McManimon, Scotland & Baumann, LLC with a temporary contract not to exceed \$17,500.00
6. Res. 9-2020 – Appointment of Interim Prosecutor with a temporary contract not to exceed \$17,500.00 - Lisa C. Thompson of Mason, Thompson, LLC
7. Res. 10-2020 – Appointment of Interim Public Defender with a temporary contract not to exceed \$17,500.00 – Gerald Kelly, Esq. of Gerald Kelly, Esq, PC

8. Res. 11-2020 – Appointment of Interim Conflicts Public Defender with a temporary contract not to exceed \$17,500.00 – Marshall L. Gates of the Law Office of Marshall L. Gates.
9. Res. 12-2020 – Appointment of Water Commission Attorney, Peter J. King, Esq. of King, Moench, Hirniak & Mehta, LLP with a temporary contract not to exceed \$12,500.00
10. Res. 13-2020 – Appointment of Historic Preservation Attorney, Peter J. King, Esq. of King, Moench, Hirniak & Mehta, LLP with a temporary contract not to exceed \$5,000.00
11. Res. 14-2020 – Appointment of Interim Special Prosecutor for Code Enforcement with a temporary contract not to exceed \$17,500.00 – Monica Madin of Madin & Madin, LLC.
12. Res. 15-2020 – Appointment of Auditor – Mauricio Canto of Donahue, Gronda, Doria, Tomkins, LLC with a temporary contract not to exceed \$17,500.00
13. Res. 16-2020 – Appointment of Forensic Auditor and Budget Consultant – Francis McEnerney of O’Conner & Davies, LLP with a temporary contract not to exceed \$17,500.00
14. Res. 17-2020 – Appointment of Health Insurance Broker – RD Parisi Associates with a temporary contract not to exceed \$11,500.00
15. Res. 18-2020 Appointment of Insurance Agents – Benson, Thompson Agency Inc. and Henry O. Baker Insurance, Inc. with a temporary contract to each Agent not to exceed \$17,500.00
16. Res. 19-2020 – Appointment of Risk Management Consultant - RD Parisi Associations with a temporary contract not to exceed \$6,000.00
17. Res. 20-2020 – Appointment of Interim Town Engineer with a temporary contract not to exceed \$17,500.00 – CME Associates.
18. Res. 21-2020 – Designating Depositories
19. Res. 22-2020 – Establishing Regular Meeting Dates of the Mayor and Board
20. Res. 23-2020 – Establishing Redevelopment Entity Meeting Dates
21. Res. 24-2020 – Formalizing 10 day grace period on tax bill
22. Res. 25-2020 – Establishing interest rate on delinquent taxes and sewer fees
23. Res. 26-2020 – Tax Resolution penalty on delinquency in excess of \$10,000
24. Res. 27-2020 – Appointment of Tax Searcher and Assessment Searcher – Kelly N. Toohey
25. Res. 28-2020 – Appointment of Public Agency Compliance Officer – Carlos Sanchez, Deputy Town Administrator
26. Res. 29-2020 – Resolution Designating Official Newspapers: Star Ledger, Daily Record, The Citizen and New York Times
27. Res. 30-2020 – Resolution Designating Official Newspapers to receive notices on behalf of the Town of Dover
28. Res. 31-2020 – Resolution Establishing a fee to receive notices of the Mayor & Board of Aldermen Meetings - \$25.00
29. Res. 32-2020 – Appointment of Crossing Guards
30. Res. 33-2020 – Appointment of Class III Planning Board Member – Humberto Quinones
31. Res. 34-2020 – Appointment of Rockaway River Cabinet Member – Andrew DuJack
32. Res. 35-2020 – Appointment of Special Police Officers
33. Res. 36-2020 – Appointment of Fund Commissioner(s) for the New Jersey Health Insurance Fund (HIF) Carlos Sanchez, Deputy Town Administrator and Sharon Wagner

- 34. Res. 37-2020 – Appointment of Fund Commissioner(s) for the Morris County Joint Insurance Fund (JIF) Carlos Sanchez, Deputy Town Administrator and John P. Schmidt, Acting Town Clerk
- 35. Res. 38-2020 – Adoption of Temporary Budget

Resolution 4-2020 to 38-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

SALARY RESOLUION:

RESOLUTION 39-2020 – Establishes salaries for the following positions:

Mayor - \$30,000

Alder(wo)men - \$12,000

Resolution 39-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

VI) ORDIANCES FOR INTRODUCTION:

- 1. Ord. 01-2020 – Wage Theft Protection Act

Ordinance 01-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

2. Ord. 02-2020 – Community Project Labor Agreement Act

Ordinance 02-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

3. Ord. 03-2020 – Creating the Position of Ombudsman

Ordinance 03-2020

Name	Motion	Second	Yes	No	Abstain
Alderman Tapia					
Alderman Ballesteros					
Alderwoman Rugg					
Alderwoman Cruz					
Alderman Valencia					
Alderman Quinones					
Alderwoman Wittner					
Mayor Blackman					

VII) PUBLIC COMMENT: Mayor Blackman to announce:

“All members of the public wishing to address the governing body of the Town of Dover may do so after being recognized by the Chair and stating his or her address. Public comment will be limited to three minutes per person. No person can yield time to another person.”

VIII) MAYOR AND BOARD OF ALDERMAN REPORTS/STATEMENTS

IX) ADJOURN